Montgomery County foodbank
Fighting Hunger. Feeding Hope.

VOLUNTEER SERVICES ASSOCIATE

Full-Time | In-Person, Montgomery County, TX

THE ROLE

You're the face of the Food Bank for thousands of volunteers a year — part shift lead, part tour guide, part host-stand captain. You greet every group, teach the task, keep things safe and moving, and send people home glad they came. Do it well, and you'll help to grow volunteers into advocates, donors, and community leaders.

A DAY IN YOUR LIFE

- Welcome and train groups of 5–50 volunteers on the day's tasks.
- Keep the room upbeat, collaborative, and safe while work gets done.
- Pivot fast when plans, groups, or shifts change with little notice.
- Turn good experiences into advocates — and future donors.
- Coordinate with Operations to keep projects staged and product flowing.
- Coach volunteers with warmth, including the tough conversations.
- Work some evenings and Saturdays as our volunteer calendar requires.

WHO WE'RE LOOKING FOR

- A hospitality mindset — from restaurants, hotels, tourism, retail, or events.
- A natural host who can command a room of 50 and make each person feel seen.
- Resilient, with the ability to pivot on the fly when things change unexpectedly.
- Someone who leads with warmth and structure — managing people and the task at once.
- Mission-driven — you genuinely care about fighting hunger in your community.
- Comfortable center-stage: public speaking and thinking fast on your feet.

WHAT YOU'LL NEED

- High school diploma or equivalent.
- Customer service, retail, hospitality, or tourism experience preferred.
- Strong communicator and public speaker; bilingual (Spanish) a plus.
- Comfortable with basic math and MS Office 365.
- Reliable transportation, valid TX driver's license, and insurance.
- Food Handlers certification within your first 30 days.
- Able to travel up to 15% of the time.

THE DETAILS

- **Pay:** $19.00 per hour.
- **Physical:** Lift/move up to 50 lbs; work in 30–110°F conditions; on feet 3–4 hrs at a time; forklift certification may be required (we'll train you).

HOW TO APPLY

Ready to be that host? Email your resume to **HR@mcfoodbank.org**.

Montgomery County Food Bank is an Equal Opportunity Employer and an employment "at will" organization. This job posting does not imply or constitute an offer of employment.